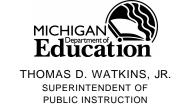


STATE OF MICHIGAN DEPARTMENT OF EDUCATION LANSING



FISCAL YEAR 2002 CHILD AND ADULT CARE FOOD PROGRAM OPERATIONAL MEMO #16

TO: Child and Adult Care Food Program Sponsors

FROM: Peggy Pawelek Brown, Manager

Food and Nutrition Program

DATE: October 7, 2002

SUBJECT: FISCAL YEAR 2002 OPERATIONAL MEMO INDEX

The following memos were mailed during Fiscal Year 2002:

Memo No. 1	60-Day Deadline and Late Claim Exceptions
Memo No. 2	Civil Rights Comp liance Reminders
Memo No. 3	FNS Instruction 796-2, Revision 3
Memo No. 4	Documentation for Claiming Labor Costs
Memo No. 5	Resources for Child Care Programs
Memo No. 6	Financial Management Training
Memo No. 7	CACFP Training
Memo No. 8	Mealtime Memo for Child Care
Memo No. 9	Household Income Eligibility Statement, Letter to Parent/Guardian, Income Eligibility Guidelines and Instructions
Memo No. 10	Reminder on CACFP Training
Memo No. 11	Administrative Reminders
Memo No. 12	Food Buying Guide for Child Nutrition Programs

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Memo No. 13 Child Care Mini Posters

Memo No. 14 Late Payment Charges

Memo No. 15 New Reimbursement Rates - Effective July 1, 2002

Memo No. 16 Fiscal Year 2002 Operational Memo Index

If you need a copy of any of these memos, please contact:

Child and Adult Care Food Program Michigan Department of Education P. O. Box 30008

Lansing, Michigan 48909

Telephone: (517) 373-7391 Fax: (517) 373-4022

Please keep this memo on file or in a notebook for quick and easy reference.